



**OFFICERS AND DIRECTORS**

**October 2020 BOARD MEETING MINUTES**

Kevin Hendershot  
Director & President

Nela Martins  
Director & Vice President

Todd Josifovski  
Director & Co-Treasurer

Crystal Chialtas  
Director & Secretary

Eliza-Daniela Ghinea  
Director

Douglas Alderman  
Director

Katharina Mertens - Tropper  
Director

Raluca Magdas  
Director

Tony Cornacchia  
Director

Mary Topping-Keenan  
Ex-Officio Member

Ray Sanborn  
Ex-Officio Member

Donna Marie Baratta  
Ex-Officio Member

Linda Bugaziyanos  
Ex-Officio Member

Meeting time & location	CCAA – October 20th, 2020
Directors present:	Kevin Hendershot, Nela Martins, Doug Alderman, Todd Josifovski, Eliza-Daniela Ghinea, Tony Cornacchia, Katharina Mertens-Tropper, Raymond Sanborn, Crystal Chialtas, Donna Marie Baratta, Raluca Magdas
Regrets:	Mary Topping-Keenan,
Guests:	Vanessa Saraiva – CCAA graduate from 2006, Rosemarie
Minutes taken by:	Raluca

Meeting called to order: **8:05 p.m.**

**1. MISSION & ROLE Review: 8:07 PM (Kevin)**

- Kevin opened the meeting by introducing 2 guests – Vanessa - an alumni student from CCAA who graduated in 2006 and Rosemarie .
- Last time virtual approval has been provided
- An overview of CCAA Friends registered charity

**2. SCHOOL UPDATE: 8:15 p.m. (Ray & Donna)**

- Technology is the number 1 issue that the school needs;
- Better technology for live streaming online, online videos showcasing the talent;
- School is planning on having a Christmas Virtual show depends on current circumstances
- Open house scheduled for 3 consecutive nights in October
- Discussions underway for Drama Senior Show.

**3. TREASURERS REPORT - 8:25 p.m.**

- Year-to-Date Budget (Oct 20) \$12,275.12
- September Opening Balance \$10,920.53
- September Deposits \$183.29
- September Closing Balance \$11,103.82
- CRA/Tax receipt filings - final review with Brenda as CRA process changed & School mailbox check (CRA filing notice)
- Check the inbox at the school ( when possible)

**4. PLAQUE REPORT – 8:30 p.m. (Doug)**

- 4 new donations

36 Greenfield Avenue, Toronto, ON M2N 3C8. [www.friendsofcardinalcarter.ca](http://www.friendsofcardinalcarter.ca)  
friendsofccaa@gmail.com

**Registered Charity #85619  
1549 RR0001**



- 7 plaques , Doug to email/update us

**5. WEBSITE REPORT 8.35 PM** – Website Walk Through provided by Eliza

- Website updates – to include Vanessa’s story
- CCAA Friends Video linked to Donation page (Great success - over 6000 views on FB)
- Alumni and functionality being updated
- Link to Facebook and Instagram donations to facilitate this process
- Feedback and idea -welcome/keep sharing them

**6. DONATION GOALS – 8:45 p.m. (Kevin, Katharina, Nella, All)**

- Donations target \$2500-5000

**OTHER Business – 8:50 p.m. (All)**

- New form for Arts Teachers available in May/Nov – new ideas are welcomed!
- Ray/Mary/Donna to finalize the form and provide updates on Nov 17th
- AGM January 2021 Meeting – suggestions for FB/Instagram

**Next meeting on Nov 11th 2020!**

Meeting adjourned at 9.25 pm.