



## October 20, 2021 - BOARD MEETING MINUTES

### OFFICERS AND DIRECTORS

Katharina Mertens - Tropper  
Director & President

Tony Cornacchia  
Director & Vice President

John Pazzano  
Director & Treasurer

Yaritza Martinez  
Director & Secretary

Raluca Magdas  
Director

Nadia Bruni  
Director

Gaitri Singh  
Director

Hayley O.  
Director

Rose Marie Apostolou  
Director

Mary Topping-Keenan  
Ex-Officio Member

Ray Sanborn  
Ex-Officio Member

Vincent Valeri  
Ex-Officio Member

Anita Anton  
Ex-Officio Member

**Registered Charity #85619  
1549 RR0001**

#### Meeting time and Location

October 20, 2021 - Zoom

#### Directors present:

Katharina Mertens-Tropper, Tony Cornacchia, John P, Yaritza Martinez, Nadia Bruni, Raluca Magdas

#### Regrets:

Rose Marie Apostolou, Gaitri Singh

#### Ex-Officio and Guests:

Mary-Topping Keenan, Vincent V. / Raymond P / Ray Sanborn, Kevin, Anita Anton

#### Minutes taken by:

Yaritza Martinez

Meeting called to order: **7:08 pm**

#### Welcome remarks

- Prayer – by Tony
- Welcomed word by Katharina
- Approval of minutes -

#### 1. School update – ( Mary – Topping Keenan)

- School Art areas are working on virtual presentations.
- Extracurricular are moving forward - 2 school activities.
- Competing skiing, small assemble of 25 students or less for art area can start rehearsing.
- No schedule for rehearsal yet. 2:15 and 4:00PM students are allow as long as 25 and distance is taken into consideration.
- Dates for immediate concert and events – considering Christmas concert, music, dance, grade 12 working on that.

#### 3. Treasurer Update (John)

- Closing balance \$11,317.99 as of October 12, 2021.
- 66 deposit united way and 11 Canada help donation.
- Most donations made through Canada help.



- Created thank you email to send thank you email to all donors.
- Other update: will circulate financial statement, filed tax return for 2020, and look into 2019 statement of donation.
- Will file 2021 first week of January 2022.

Balance Update –	
September Closing Balance (Sept 21, 2021)	\$11,317.99
October 20, 2021 Closing Balance	\$12,303.66

#### 4. Plaque Update (Tony)

- Four new ones came in – 7 plaques to be issued.
- 250 and more donation through Canada help, we reach out to parents to select choice. Once 10 are received, they are sent to manufacture.
- John: suggested to review monthly transactions as a good way to not miss anyone.
- Nadia: suggested to not only have a plaque in the school but maybe to have it manufacture for people to take it home.
- Katharina: suggested – email be sent for fall campaign to promote plaque program. Maybe not only the plaque and not to lose momentum not only for fall, just do it more often. Include a link with something more interacting.
- Short testimonial to be used second week of November to send the email for the plaque program.

#### 5. Website Update – Raluca Magdas

- wix subscription paid for two years.
- Ms Anton has been included.
- Added dance video.
- John will set up a student to help Raluca with the website.

#### 6. Social - Katharina Mertens

- approved for charity in Face book and donate button.
- People can donate through PayPal and gets deposited into de account.
- Asked to provide testimonial to share with Katharina to make them part of November and holiday letter and put them in the social page. Make it small visible to the parents.



#### **7. Fundraising – Nadia**

- Corporate Updates – verbal confirmation from Long and Mcquade, will donate 250 dollars for music concert. Has meeting with cosmo and waiting for others
- Discussed courtyard donor wall or walkway – Vincent indicated that a structure needs to be built first.
- Time of the year to send teacher request package - through Ms. Anton and Katharina – need to submit live link. Ms. Anton will follow up with them and explain process to them and remind due date to be submitted back to Katharina

Ms. Anton –

- Dance are the first one to prepare their show in two weeks, they need videographer.
- It takes many days and 400 to 1200 per day. 15000 for music and audio record for Christmas concert. Dance will only be grade 12. Music is a different entity – 5000 last year per show. Will cost a lot no fund in last year. We need team audio and video and editor.

Meeting Adjourned 7:53

Next meeting – November 9, 2021 at 7:00PM