

**Friends of Cardinal Carter Academy for the Arts  
MINUTES**

Meeting time & location	CCAA – February 9, 2016
Directors present:	Tracy Barber, Anne Bellissimo, Eliza Ghinea, Natalie Hegarty, Paulo Martins, Jan Patterson, Eniko Pittner, Dennis Wintjes,
Regrets:	Melinda Hackett, David Patterson, Joanne Paluzzi
Guests:	Kelly Belton, Anthony Viola
Meeting objective:	Board of Directors – Nominations, Next Steps
Minutes taken by:	Eniko Pittner

Meeting called to order: **6:10 p.m.**

Opening prayer: Anne Bellissimo

**Agenda Items:**

**Approval of Minutes**

Motion by Jan:

To accept minutes from January 26, 2016 meeting

Dennis identified that no references were recorded regarding the discussion around liability insurance for the Board and has asked that the minutes be updated

*Minutes not passed – deferred to next meeting*

**1. Exec Officer: President – Nominations**

Nomination by Jan:

Dennis Wintjes to be nominated for vacant Friends of CCAA President position

*Nomination first accepted, then acceptance withdrawn*

Nomination by Dennis:

Kelly Belton to be nominated for President

*Nomination accepted; could not reach voting stage. (A nominee must be a current Board member to be eligible to be elected as President.)*

**2. Board of Directors – Nomination**

Nomination by Jan:

Anthony Viola to be nominated as a Director

*Nomination accepted; could not reach voting stage. (There are not currently any vacancies on the Board of Directors.)*

**3. Compliance as a Registered Charity**

Motion by Jan:

To defer this agenda item until the next meeting

*Motion approved*

**4. Registration Night**

Registration Night will be held on Thursday, February 25<sup>th</sup>. Discussion took place as to how Friends can best engage on that night.

Meeting adjourned: **7:04 pm**

**ACTION ITEMS****Outstanding Actions**

Ref	Action Items	Status	Who	Due By
01/2016	Storage Rental Options	Pending	Dennis	09/02/2016

**New Actions**

Ref	Action Items	Status	Who	Due By
03/2016	Send email out regarding registration night	Pending	Jan	14/02/2016
04/2016	Liability Insurance, Audit Information	Pending	Paulo	08/03/2016
05/2016	Update previous minutes and amend	Pending	Melinda	08/03/2016