



OFFICERS AND DIRECTORS

June 2020 BOARD MEETING MINUTES

Kevin Hendershot
Director & President

Nela Martins
Director & Vice President

Todd Josifovski
Director & Co-Treasurer

Crystal Chialtas
Director & Secretary

Eliza-Daniela Ghinea
Director

Douglas Alderman
Director

Katharina Mertens - Tropper
Director

Raluca Magdas
Director

Tony Cornacchia
Director

Mary Topping-Keenan
Ex-Officio Member

Ray Sanborn
Ex-Officio Member

Donna Marie Baratta
Ex-Officio Member

Linda Bugaziyanos
Ex-Officio Member

Meeting time & location	CCAA– June 2nd, 2020
Directors present:	Kevin Hendershot, Nela Martins, Doug Alderman, Todd Josifovski, Eliza-Daniela Ghinea, Tony Cornacchia, Katharina Mertens-Tropperi, Mary Topping-Keenan, Raymond Sanborn, Crystal Chialtas, Donna Marie Baratta
Regrets:	Raluca Magdas
Guests:	
Minutes taken by:	Kevin

Meeting called to order: 8:00p.m.

1. Approval of May 2020 Minutes – 8:05 p.m.

- Kevin asked the board members to review the May 2020 Board Meeting Minutes. Todd approved; Tony Seconded.
- School update - Target fall return 'in some form', summer welcome package 7&9 (email – one page July from us), Virtual Grad 12 (Friends Grade 12 award winner announced), Fall commencement
- 2020 – 2021 Events Calendar

2. MISSION & ROLE REVIEW

3. TREASURERS REPORT - 8:10 p.m.

- Budget year to date - \$10264.73 – FRIEND May Account Balance was:
- Opening Balance (May 1) \$ 9698.13
- Closing Balance (May 30) \$10264.73
- Net Deposits \$ 566.60
- Debit \$0
- Current Account Balance (June 2nd) \$10264.73
- CRA/Tax receipt filings & School mailbox check (CRA filing notice)
- Check the inbox at the school (when possible)
- School outstanding budget or pending “ to be sent” /reconciliation - Dorothy

4. PLAQUE REPORT – 8:15 p.m. (Doug)

- Graduation email out (thanks to JP) and plaque store open
- 7 plaques , Doug to email/update us

5. WEBSITE REPORT 8.25 PM – Website Walk Through provided by Eliza

36 Greenfield Avenue, Toronto, ON M2N 3C8. www.friendsofcardinalcarter.ca
friendsofccaa@gmail.com

Registered Charity #85619
1549 RR0001



- Website updates
- Alumni and functionality being updated
- Link to Facebook and Instagram
- Feedback and idea -welcome/keep sharing them

6. DONATION GOALS – 8:40 p.m. (Kevin, Katharina, Nella, All)

- Grants/Family Foundations update (Kev JP Udo (letter help, grant help))
- Social properties (Focus: FB, Insta) update and strategy document (Melissa Miller contact) – test out with the plaque reach out
- Social media strategy document – share for comment
- Martina Video
- Giving Tuesday (Theatres) email or online campaign (Donna ideas to share)

OTHER Business – 8:45 p.m. (All)

- Friends Award process and selection (Kevin, Mary) with idea for a plaque on wall
- End of year email and welcome new year welcome package preparation (August)
- § End of June – connect with friends and Alumni and with their Diploma
- Key dates in September

Next meeting on Sep 15th 2020!

Meeting adjourned at 9.00pm.