



OFFICERS AND DIRECTORS

Kevin Hendershot
Director & President

Nela Martins
Director & Vice President

Todd Josifovski
Director & Co-Treasurer

Crystal Chialtas
Director & Secretary

Eliza-Daniela Ghinea
Director

Douglas Alderman
Director

Katharina Mertens - Tropper
Director

Raluca Magdas
Director

Tony Cornacchia
Director

Mary Topping-Keenan
Ex-Officio Member

Ray Sanborn
Ex-Officio Member

Donna Marie Baratta
Ex-Officio Member

Linda Bugaziyanos
Ex-Officio Member

**Registered Charity #85619
1549 RR0001**

SEPTEMBER 2020 BOARD MEETING MINUTES

Meeting time & location	Zoom – 8:00 p.m.
Directors present:	Kevin Hendershot, Nela Martins, Todd Josifovski, Crystal Chialtas, Eliza-Daniela Ghinea, Tony Cornacchia, Donna Marie Baratta, Katharina Mertens-Tropper, Raymond Sanborn, Mary Topping-Keenan
Regrets:	Vincent Valeri, Raluca Magdas, Douglas Alderman
Minutes taken by:	Crystal Chialtas

Meeting called to order: **8:05 p.m.**

1. MISSION UPDATE: 8:07 p.m. (Kevin)

- Kevin opened the meeting by Thanking all the teachers and the staff for a tremendous job with the school opening.
- Discussed what FRIENDS role this year; for the purpose of clarity, FRIENDS will continue to help the school by distributing donations evenly in all departments and any requests for items such as “air purifiers” should be done through the School board.

2. SCHOOL UPDATE: 8:12 p.m. (Ray & Donna)

- Technology is the number 1 issue that the school needs;
- Better technology for livestreaming online, online videos showcasing the talent;
- Video Editor will be required (cost)
- School is planning on having a Christmas Virtual show
- Ray will send an updated Teachers list and school calendar
- Arts meeting happening in the next few weeks;
- The airflow at school has been a concern for the teachers and parents; Ray confirmed, that the BAS system has been renewed 2-3 years ago.

3. TREASURER UPDATE: 8:24 p.m. (Todd)

- Year to date Budget: \$10,939.83
- July-August Opening Balance - \$10,656.50
- Net Deposits: \$264.03
- July-August Closing Balance: \$10,920.53
- 2 cheques from FRIENDS box from the Benevity Community Impact Fund came in which will be deposited.
- CRA filing not done; will do it before the end of September 2020, Todd will get together with Brenda to file.
- Todd has 1 BMO card.



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4. PLAQUE PROGRAM: (Doug)

- Doug was unable to join the meeting but will provide an update via email.

5. WEBSITE UPDATE: 8:30 p.m. (Eliza)

- Website has been tweaked
- Remove the Twitter icon and have a live link on Facebook to Friends Facebook page; add a website footer.
- Change the name of "Become a Friend" to "Donate Now"
- Upload the video and post on the website.
- Alumni list is now working;
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6. SOCIAL UPDATE: 8:38 p.m. (Katharina)

- Made a couple of changes on the Facebook page; will post once a week.
- Facebook has been dormant for years and it has started to pick up some traffic again.
- Waiting for Mary's approval on posting the video in social media outlets (and Friends website)

7. OPEN ITEMS: 8:50 p.m.

- Fall commencement update: Given the rise of Covid-19 cases, there won't be a Fall commencement; graduates will receive their Certificate and awards;
- Thanksgiving package to be sent out
- Friends Thanksgiving letter to be drafted and sent
- Put the video on Friends website;
- CCAA 30th anniversary this year
- Alumni video – talk about their experience post secondary (outside of their passion).

Next meeting on October 20th, 2020 – 8:00 p.m.

Meeting adjourned at 9:08 pm.