

Friends of Cardinal Carter Academy for the Arts
MINUTES

Meeting time & location	CCAA – June 23 rd 2016
Directors present:	Jan Patterson, Tracy Barber, Paulo Martins, Melinda Hackett, Eliza Ghinea, Natalie Hegarty, Eniko Pittner, Anthony Viola (phoned-in), Dennis Wintjes
Regrets:	Anne Bellissimo, David Patterson
Guest:	
Minutes taken by:	Melinda Hackett

Meeting called to order: **6:10 p.m.**

Opening prayer: Jan Patterson

AGENDA ITEMS

1. APPROVAL OF MINUTES

To accept minutes from May 10th 2016 meeting
Moved by Natalie; Seconded by Tracy; All in favor - Passed

2. TREASURER'S REPORT

- **\$43,081.01** - in the bank
 - From Theatre Fund (Aug 2011-2015) and continuous donations
 - CRA return prepared but missing info: birthdays including year

3. 2016 / 2017 MEETING DATES (JAN)

- Meetings for 2016-2017 are set
 - Sept 13th, Oct 11th, Nov 8th, Dec 6th, Jan 10th, Feb 7th, March 21st, April 11th, May 9th, June 6th
 - Sept important dates as well Sept 14th CSPC used Uniform Sale / Sept 28th CSPC BBQ Night

4. STORAGE UPDATE (TRACY)

- Suggested to move to a cheaper unit soon budgeting for approx. \$250/mo

5. LIGHTING SYSTEM (JAN)

- (Jan) We are not providing Chain Hoist System anymore as it exceeded the funds we were expecting; we can look into the Lighting System purchase

6. DEPARTMENT REQUESTS (Jan)

- If we buy the lighting system, we can still provide each of the Arts' Area requests
Approximately \$ 30,800 for Arts area priorities
- Motion: carried by ALL
 - Drama: 1,350.
 - Comm Tech: \$5,000
 - Visual: \$4,900
 - Music: \$6,200
 - Lighting System: \$14,000

11. OTHER BUSINESS

- (Tracy) Drafting letter - Annual Direct Donation to go into the package being sent out

Meeting adjourned: 8:10 p m

Next Meeting – Tuesday Sept 13th 2016

ACTION ITEMS

Ref	Action Items	Status	Who	Due By
06/2016	To speak with Chris re Storage capacity, need, inventory updates	Pending	Tracy	Sept/2016
06/2016	Storage Rental Options for space and cost	Pending	Tracy / Dennis	Sept/2016
06/2016	Issue cheque for another 3 months for storage fee	Pending (?)	Paulo	Sept/2016
06/2016	Find out who is responsible for the storage by Sept 20 th or we will not continue to pay by October 1st	Pending	Paulo	20/09/2016
06/2016	Jan to send out to each of Arts areas their approved requests	Completed	Jan	June/2016
06/2016	Appreciation plaque handed to former President – Joanne	Completed	Eni	June/2016
06/2016	Appreciation plaque handed to former Treasurer – Susan	Completed	Mel	June/2016